

Expression of Interest (EOI) for

**Consultancy for development and implementation of a
National Climate Change Data Sharing Network
Of
Climate Mitigation Action Support Project (CMASP)**

Contract No: MEWR-CMAS-QCBS-NCB-WB-03-2020

**< Name of the Consultancy Firm >
< Address >**

1	Profile of the Consultancy Firm
1.1	Name of the Consultancy firm:
1.2	Scope of the consultancy firm (proof document shall be submitted)/ Brief Introduction about the Consultancy Firm:
1.3	Legal status and administrative setup (need to include organizational structure)
1.4	Experience in climate change related activities/projects. Experience of undertaking similar type of consultancies will be an advantage (Client reference should be attached. Please provide more details in section 21):
1.5	Experience in handling climate change or environment related projects worth of 30 million LKR or above
1.6	Experience in involvement of international projects or foreign funded projects in government sector (Proof to be attached)
1.7	Experience relevant to software system development and implementation (relevant for IT part of the consultancy)
1.8	Experience of undertaking similar types of projects (Proof to be attached)

1.9	Partnership company information (if applicable): <i>(Attach Partnership Agreements):</i>			
1.10	Office Address:			
1.11	Contact Details:			
	Contact No.			
	Fax No.			
	Email			
	Website			
1.12	Financial capacity and recent audited accounting reports of last consecutive three (03) years			
#	Qualifications / Experience		Proof/Evidence	Annexure #
2	Team Leader			
	Name of the team leader:			
2.1	Academic/professional Qualifications: <i>Master's degree or higher qualification</i>	<i>year</i>	<i>Degree certificate / transcript</i>	
2.2	Experience: <i>Fifteen (15) years of experience in project management/coordination or equivalent caliber</i>	<i>years</i>	<i>service letters/proof documents</i>	
2.3	Experience: <i>Ten (10) years of experience in climate change related activities/projects</i>	<i>years</i>	<i>service letters/proof documents</i>	

2.4	Experience: <i>Five (05) years of experience in climate change mitigation, vulnerability and adaptation</i>	years	service letters/proof documents	
2.5	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
2.6	Experience: <i>Two (02) years of experience in conducting training and capacity building programs specific to climate change mitigation and adaptation</i>	years	service letters/proof documents	
2.7	Experience: <i>Five (05) years of experience in working with diverse range of stakeholders including government and private sector agencies</i>	years	service letters/proof documents	
2.8	Experience: <i>Experience on climate change (mitigation or adaptation) related data management systems (computerized or manual), data gathering, data analysis and reporting in Sri Lanka</i>	years	service letters/proof documents	

3	Expert on Health			
	Name of the expert:			
3.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
3.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	

3.3	Experience: <i>Four (04) years of working experience in climate change related to health sector</i>	years	service letters/proof documents	
3.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
3.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change adaptation</i>	years	service letters/proof documents	
3.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	
4	Expert on Food Security (Agriculture, Livestock and Fisheries)			
	Name of the expert:			
4.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
4.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
4.3	Experience: <i>Four (04) years of working experience in climate change related to food security</i>	years	service letters/proof documents	

4.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
4.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change adaptation</i>	years	service letters/proof documents	
4.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

5 Expert on Water and Irrigation				
	Name of the expert:			
5.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
5.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
5.3	Experience: <i>Four (04) years of working experience in climate change related to water and irrigation</i>	years	service letters/proof documents	
5.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	

5.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change adaptation</i>	years	service letters/proof documents	
5.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

6 Expert on Biodiversity, Coastal and Marine				
	Name of the expert:			
6.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
6.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
6.3	Experience: <i>Four (04) years of working experience in climate change related to biodiversity, coastal and marine</i>	years	service letters/proof documents	
6.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
6.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change adaptation</i>	years	service letters/proof documents	

6.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

7 Expert on Urban Infrastructure, Human Settlement, Tourism and Recreation				
	Name of the expert:			
7.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
7.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
7.3	Experience: <i>Four (04) years of working experience in climate change related to urban infrastructure, human settlement, tourism and recreation</i>	years	service letters/proof documents	
7.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
7.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change adaptation</i>	years	service letters/proof documents	

7.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

8	Expert on Energy and Transport			
	Name of the expert:			
8.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
8.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
8.3	Experience: <i>Four (04) years of working experience in climate change related to energy and transport</i>	years	service letters/proof documents	
8.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
8.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change mitigation</i>	years	service letters/proof documents	

8.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

9 Expert on AFOLU (Agriculture, Forestry and Other Land Use)				
	Name of the expert:			
9.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
9.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
9.3	Experience: <i>Four (04) years of working experience in climate change related to AFOLU</i>	years	service letters/proof documents	
9.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
9.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change mitigation</i>	years	service letters/proof documents	

9.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

10 Expert on Waste				
	Name of the expert:			
10.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	Degree certificate / transcript	
10.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
10.3	Experience: <i>Four (04) years of working experience in climate change related to Waste</i>	years	service letters/proof documents	
10.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
10.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change mitigation</i>	years	service letters/proof documents	

10.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

11	Expert on Industry			
	Name of the expert:			
111.1	Academic/Professional Qualifications: <i>Master's degree or higher qualification</i>	years	<i>Degree certificate / transcript</i>	
11.2	Experience: <i>Eight (08) years of working experience in climate change related activities or projects</i>	years	service letters/proof documents	
11.3	Experience: <i>Four (04) years of working experience in climate change related to Industry</i>	years	service letters/proof documents	
11.4	Experience: <i>Four (04) years of experience in conducting training and capacity building programs</i>	years	service letters/proof documents	
11.5	Experience: <i>Two (02) years of experience in conducting training and capacity building programs in climate change mitigation</i>	years	service letters/proof documents	

11.6	Experience: <i>Three (03) years of experience in working with diverse range of stakeholders, government and private sector</i>	years	service letters/proof documents	

12		IT Project Manager / System Analyst		
	Name of the expert:			
12.1	Academic/Professional Qualifications: <i>Master's degree or equal qualifications in computer science/engineering</i>	year	Degree certificate / transcript	
12.2	Experience: <i>Ten (10) years of experience in IT Project management including system analysis and design</i>	years	service letters/proof documents	
12.3	Experience: <i>Seven (07) years of experience in gap analysis and identification of functional and technical specifications</i>	years	service letters/proof documents	
12.4	Experience: <i>Five (05) years of experience in working with diverse range of stakeholders including government agencies or international agencies</i>	years	service letters/proof documents	

13 Software Engineer 1				
	Name of the expert:			
13.1	Academic/Professional Qualifications: Bachelor's degree or equal qualifications in computer science/engineering	year	Degree certificate / transcript	
13.2	Experience: Eight (08) years of experience in web-based software development	year	service letters/proof documents	

14 Software Engineer 2				
	Name of the expert:			
14.1	Academic/Professional Qualifications: Bachelor's degree or equal qualifications in computer science/engineering	year	Degree certificate /transcript	
14.2	Experience: Eight (08) years of experience in web-based software development	year	service letters/proof documents	

15 Tester/Quality Assurance Engineer				
	Name of the expert:			
15.1	Academic/Professional Qualifications: Bachelor's degree or equal qualifications in computer science/engineering	year	Degree certificate / transcript	

15.2	Experience: <i>Eight (08) years of experience in testing/quality assurance of web-based software development</i>	years	service letters/proof documents	

16	Database specialist/Engineer			
	Name of the expert:			
16.1	Academic/Professional Qualifications: <i>Bachelor's degree or equal qualifications in computer science/engineering</i>	year	<i>Degree certificate and transcript</i>	
16.2	Experience: <i>Eight (08) years of experience in database engineering</i>	years	service letters/proof documents	

17	Project Support team member 1			
	Name of the expert:			
17.1	Academic/Professional Qualifications: <i>Bachelor's degree or equal qualifications in computer science/engineering with relevant subject domain qualifications</i>	year	<i>Degree certificate /transcript</i>	

18	Project Support team member 2			
	Name of the expert:			
18.1	Academic/Professional Qualifications: <i>Bachelor's degree or equal qualifications in computer science/engineering with relevant subject domain qualifications</i>	year	<i>Degree certificate / transcript</i>	

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19 Project Support team member 3				
	Name of the expert:			
19.1	Academic/Professional Qualifications: Bachelor's degree or equal qualifications in computer science/engineering with relevant subject domain qualifications	year	Degree certificate / transcript	

20 Project Support team member 4				
	Name of the expert:			
20.1	Academic/Professional Qualifications: Bachelor's degree or equal qualifications in computer science/engineering with relevant subject domain qualifications	year	Degree certificate / transcript	

21. Relevance of Experience (During Last 10 Years; 2010-2020) (submit client certification of completion letters of claimed projects by the consultancy firms)

SN	Name of Client	Local or international	Duration (Start/ End Date)	Type of Service Provided	Contract Amount (LKR/USD)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

11				
12				

We(consultancy firm / leader of the team) hereby confirm that the information provided above is accurate and submit our Expression of Interest for the consultancy of development and implementation of a National Climate Change Data Sharing Network.

Signed:
(with official seal)

Name:

Designation:

Date: